

St. Barbara's Parish

Meeting of the  
Parish Finance Council

November 8, 2015

A meeting of the Parish Finance Council (the "Council") of St. Barbara's Parish ("the Parish") was held on Sunday, November 8, 2015, at the Parish Rectory in Woburn, Massachusetts, pursuant to notice duly given.

Present were Father Thomas Powers, Al Autenzio, Mary Ann Chorlton, Dolly Maloney, David McLean, Bob Naughton and Nicole Wilson, thus constituted a quorum.

Fr. Powers presided at the meeting and Ms. Wilson served as Vice Chair and recorded the minutes.

Fr. Powers opened the meeting with prayer after which he noted that the first item on the agenda was the approval of the minutes of the Finance Council meeting held on September 20, 2015. He directed the Council's attention to the draft minutes provided for that purpose. After discussion and on motion duly made and seconded, it was unanimously

**VOTED:** That the minutes of the Finance Council meeting held on September 20, 2015, in the form presented to the Council, be and hereby are approved.

The second item on the agenda was the results of the 2015 Fall Festival whereby Mary Ann Chorlton, President, reported out that the addition of the Farmer's Market along with the Crafter's Exhibits drew a stronger crowd than in prior years. She also noted that the Pasta Dinner that followed the Festival drew a greater than anticipated crowd. Nicole Wilson, Treasurer, then reported out that from a financial standpoint, revenue had surpassed expectation.

The next item on the agenda was the matter of the First Quarter Fiscal Year 2016 Financial Reports, which was acknowledged were available for review the week prior to the

meeting in the Parish Business Office during normal business hours. David McLean, Business Manager, addressed Q1 FY16 results reviewing where we are positioned to first quarter budget and compared to Q1 FY15.

Fr. Powers noted that the next item on the agenda was to open the Council up for feedback on First Quarter 2016 results. Discussion ensued around the topic of fuel and maintenance collection, operating revenue, and Catholic Appeals. Fr. Powers updated the Council on the acquisition of a full nativity set being funded by sale of the Fontanini Holy Family and proceeds from the Easter Flower and Benefactor proceeds.

The last item on the agenda was an interim update of the Offertory Increase Program, "Building on Our Past, Securing Our Future". Fr. Powers reviewed with the Council the results from the Commitment mailing, indicating that the positive response had resulted in an overall increased commitment from current and new parishioners.

There being no further business to come before the Council, Fr. Powers closed the meeting with prayer.

**VOTED:** To adjourn.

**ADJOURNED**

A true record.

  
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Rev. Thomas J. Powers  
Administrator