

St. Barbara's Parish  
Meeting of the  
Parish Finance Council

April 10, 2016

A meeting of the Parish Finance Council (the "Council") of St. Barbara's Parish ("the Parish") was held on Sunday, April 10, 2016, at the Parish Rectory in Woburn, Massachusetts, pursuant to notice duly given.

Present were Father Thomas Powers, Al Autenzio, Mary Ann Chorlton, David McLean, Jay Ward, and Nicole Wilson, thus constituted a quorum.

Fr. Powers presided at the meeting and Ms. Wilson served as Vice Chair and recorded the minutes.

Fr. Powers opened the meeting with prayer. He then noted that the first item on the agenda was the approval of the minutes of the Finance Council meeting held on February 14, 2016. He directed the Council's attention to the draft minutes provided for that purpose. After discussion and on motion duly made and seconded, it was unanimously

**VOTED:** That the minutes of the Finance Council meeting held on February 14, 2016, in the form presented to the Council, be and hereby are approved.

The second item on the agenda was to review the Financial Reports through February 2016. David McLean, Business Manager, presented the reports and walked the Council through the current position and year over year comparison adding that on-line giving had increased over prior periods. He then answered questions posed by Council members. A discussion ensued regarding the date of the upcoming Parish Audit.

The next item on the agenda was a status update on Income Enhancements. Fr. Powers discussed the timing of mailing a letter of thanks and contribution update to the Offertory

Increase Program participants, a Fair Share request to those not already participating, and the promotion of online giving.

The next item on the agenda was an open discussion on the meeting with Our Sunday Visitor on March 5, 2016 and the timing of Renewal Program Proposal scheduled for September 2016. Fr. Powers indicated that the renewal program would include enlistment and ministry recruitment in the areas of Religious Education, Hospitality, Liturgical Ministries, and Home Outreach.

The last item on the agenda was to discuss the upcoming projects – rectory gutters and roof assessment, relining of the parking lot and new budget items for Fiscal Year 2017.

Fr. Powers then opened the Council up for discussion. Mary Ann Chorlton, coordinator of parish events, discussed the logistics for Father Al's 50<sup>th</sup> Jubilee of Priesthood and the Fall Festival

There being no further business to come before the Council, Fr. Powers closed the meeting with prayer.

**VOTED:** To adjourn.

**ADJOURNED**

A true record.

  
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Rev. Thomas J. Powers  
Administrator