

St. Barbara's Parish  
Meeting of the  
Parish Finance Council

November 13, 2016

A meeting of the Parish Finance Council (the "Council") of St. Barbara's Parish ("the Parish") was held on Sunday, November 13, 2016, at the Parish Rectory in Woburn, Massachusetts, pursuant to notice duly given.

Present were Father Thomas Powers, Al Autenzio, Mary Ann Chorlton, David McLean, Jay Ward, and Nicole Wilson, thus constituted a quorum.

Fr. Powers presided at the meeting and Ms. Wilson served as Vice Chair and recorded the minutes.

Fr. Powers opened the meeting with prayer. He then noted that the first item on the agenda was the approval of the notes from the Finance Council meeting held on October 16, 2016. He directed the Council's attention to the draft notes provided for that purpose. After discussion and on motion duly made and seconded, it was unanimously

**VOTED:** That the notes of the Finance Council meeting held on October 16, 2016, in the form presented to the Council, be and hereby are approved.

The second item on the agenda was and update to the Fall Festival. Followed by the review the Financial Reports FY 2017. David McLean, Business Manager, presented the reports and walked the Council through the current position and year over year comparison. He then answered questions posed by Council members.

The next item on the agenda was an update on the success of the Our Sunday Visitor Offertory Renewal Program and the enlistment of parishioner volunteers in the areas of Religious Education, Hospitality, Liturgical Ministries, and Home Outreach.

Fr. Powers then discussed the opportunity to offer visitations and wakes in the Parish Church. A discussion ensued.

The next item on the agenda was the employment of a part time assistant to uphold the requirements and maintenance of the Sacristy.


The last item on the agenda was an update of the status of ongoing projects – rectory gutters and roof assessment, relining of the parking lot and new budget items for Fiscal Year 2017.

There being no further business to come before the Council, Fr. Powers closed the meeting with prayer.

**VOTED:** To adjourn.

**ADJOURNED**

A true record.

  
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Rev. Thomas J. Powers  
Administrator